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for questions on exam registrations, schedules, and centers, contact [exams@soa.org](mailto:exams@soa.org). for all other questions, including grading concerns, defective questions, syllabus information, general course studies, contact education & exams ombudsperson.  
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applications: when is the registration deadline? your application(s) must be received on or before april 1 for the spring session, and september 24 for the fall session. applications received after the deadline will not be accepted. please be aware that it takes approximately 10 days for your application to arrive by regular mail. we encourage you to use an overnight delivery service to ensure delivery by the deadline date. please retain your tracking number in the event that you would need to trace your package for proof of delivery. your original signature is required for your application to be valid. a photocopy or facsimile of your signature is not acceptable. applications are processed in the order they are received. it may take

a few weeks for your application to be processed due to the volume of applications received. when your registration is entered into our computer you will receive an e-mail confirmation.

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**calculators: what are the approved calculators and how can i obtain one?** you may use the battery or solar powered texas instruments ba-35 model calculator, ba ii plus, ti-30x, ti-30xa, or ti-30x ii (iis solar or 11b battery). you may use more than one of the approved models during the examination. upon entrance to the examination room, candidates must show the supervisor that the memory has been cleared for all of the calculators brought in.

**calculator instructions are not allowed in the exam room.** for the ba ii plus, clearing will reset the calculator to the factory default settings. you can purchase calculators at any office supply store or directly from: texas instruments, attention: order entry, po box 650311, mail station 3962, dallas, tx 75265. for phone orders please call 1-800-842-2737. the texas instruments web site is [www.ti.com](http://www.ti.com).

**candidate numbers: i ' ve misplaced my candidate number and want to check if i passed, what can i do?** if you have lost or misplaced your ticket of admission indicating your candidate number, this information cannot be given over the phone, faxed or e-mailed. you may request your candidate number by e-mail to [exams@soa.org](mailto:exams@soa.org). please put " candidate number " in the subject line of your e-mail. you may also contact the exam department at (847) 706-3583. please confirm your mailing address and date of birth. candidate numbers are sent by mail only.

**change of center: how do i request a change of center?** you may request a change of center by contacting the exam

department at (847) 706-3583. there is a non-refundable fee of \$50 which will be assessed at the time of the request. candidates are not allowed to walk-in to take an exam at a center where they have not registered. supervisors must confirm registration with the soa prior to being allowed to write. 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)