如何介绍自己的工作经验 PDF转换可能丢失图片或格式,建议阅读原文

https://www.100test.com/kao_ti2020/212/2021_2022__E5_A6_82_ E4_BD_95_E4_BB_8B_E7_c107_212499.htm Working Experience(工作经验)(I = Interviewer. A = Applicant)I:Please tell me your present job. A: I am working in a garment factory. My present job is to inspect the quality of products. comparatively speaking, quality control is rather simple. Although I do my job well, I am looking for a new job which is more challenging. I: Have you ever been employed?A:Not yet. I originally planned to go abroad to study after leaving college, but I couldnt get a visa. I: Your resume says you have had one ~ S experience working in a foreign representative office in Shanghai, may I ask why you left? A: I worked in a foteign rep. office for one year. However, I left there two years ago because the work they gave me was rather dull. I found another job which is more interesting.I: Have you done any work in this field? A: Yes, I have worked in this field for four years. First, I worked in an American company as a sales representative, then I transferred to a Hong Kong company as a sales manager. I: What kind of jobs have you had? A: I worked as a business coordinator in a foreign representative office, then I transferred to a joint venture as a sales manager. So I am familiar with the textile market in China.I: What qualifications do you have that make you feel you will be successful in your field?A: First, I think my technical background is helpful. I have enough knowledge to market the products of your company. Secondly, I have studied for four months in a Marketing Training Programme

with satisfactory results. Finally, I have mastered the English Language. These qualifications will make me successful in my career.I: What have you learned from the jobs you have had?A: I have learned a lot about business know-how and basic office skills. In addition, I learned at my previous jobs how to cooperate with my colleagues. I: Can you get recommendations from your previous employers?A:Yes, I have brought them with me. Here they are.I; Whats you major weak point? A: I havent been involved In international business, so I don t have any experience, but I have studied this course in the International Business Training Centre of the Shanghai Foreign Service Company. I: What are your greatest strengths? A I know a lot about flow the Chinese economy works, and how business is done here. Secondly, I speak English fluently. I have no difficulty with language. And, I am a hardworker when I have something challenging to do.I: Please tell me about your working experience. A: I have five years experience in the chemical industry since I graduated from college. First of all I worked as an assistant engineer in the No.1 Chemical Industry Co. Three years later I transferred to ABC Chemict Industry Company. Now I am working in the Sale Department of that company. I: Does your present employer know you are looking another job?A:No, I havent discussed my career plans with my resent employer, but I am sure he will understand.nbsp; 100Test 下载频道开通,各类考试题目直 接下载。详细请访问 www.100test.com